

**REACH BEYOND DOMESTIC VIOLENCE, INC.**

**FINANCIAL STATEMENTS**

*with*

**INDEPENDENT AUDITORS' REPORT**

**YEARS ENDED JUNE 30, 2018 AND 2017**



**REACH BEYOND DOMESTIC VIOLENCE, INC.**

**REPORT ON FINANCIAL STATEMENTS**

**YEARS ENDED JUNE 30, 2018 AND 2017**

**Our Philosophy**

*REACH is committed to a philosophy of empowerment and peer support.  
It is our goal to eradicate domestic violence with a commitment to societal change.*

**Mission Statement**

*REACH is committed to advancing the safety, healing, and empowerment  
of those who experience domestic or relationship violence, through direct services and education while  
promoting social justice for individuals and families of all backgrounds.*

**Geographic Communities Served**

*(Listed cities and towns are considered the agency's primary service area - emergency and advocacy services are  
provided to all victims of domestic violence regardless of town of residence)*

Acton	Concord	Sudbury
Arlington	Dedham	Waltham
Bedford	Lexington	Watertown
Belmont	Lincoln	Wayland
Billerica	Littleton	Wellesley
Boxborough	Maynard	Weston
Brookline	Needham	Wilmington
Burlington	Newton	Winchester
Carlisle	Reading	Woburn

REACH BEYOND DOMESTIC VIOLENCE, INC.

REPORT ON FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2018 AND 2017

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## **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors  
REACH Beyond Domestic Violence, Inc.  
Waltham, Massachusetts

We have audited the accompanying financial statements of REACH Beyond Domestic Violence, Inc. (a Massachusetts nonprofit organization), which comprise the statements of financial position as of June 30, 2018 and 2017, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of REACH Beyond Domestic Violence, Inc. as of June 30, 2018 and 2017 and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

To the Board of Directors  
REACH Beyond Domestic Violence, Inc.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 2, 2018 on our consideration of REACH Beyond Domestic Violence, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering REACH Beyond Domestic Violence, Inc.'s internal control over financial reporting and compliance.

*Smith, Sullivan & Brown, PC*

Westborough, Massachusetts  
October 2, 2018

REACH BEYOND DOMESTIC VIOLENCE, INC.

STATEMENTS OF FINANCIAL POSITION AS OF JUNE 30, 2018 AND 2017

**ASSETS**

	<u>2018</u>	<u>2017</u>
<b><u>CURRENT ASSETS:</u></b>		
Cash	\$ 337,365	\$ 456,203
Accounts Receivable, Contracts	151,493	104,580
Grants, Contributions and Pledges Receivable	76,325	293,656
Prepaid Expenses	80,478	70,892
Total Current Assets	<u>645,661</u>	<u>925,331</u>
 <b><u>PROPERTY AND EQUIPMENT:</u></b>		
Net of Accumulated Depreciation	<u>2,319,819</u>	<u>2,006,433</u>
 <b><u>OTHER ASSETS:</u></b>		
Restricted Cash	100,000	100,000
Security Deposits	29,150	31,354
Total Other Assets	<u>129,150</u>	<u>131,354</u>
 <b><u>TOTAL ASSETS</u></b>	 <b><u>\$ 3,094,630</u></b>	 <b><u>\$ 3,063,118</u></b>

**LIABILITIES AND NET ASSETS**

<b><u>CURRENT LIABILITIES:</u></b>		
Notes Payable, Current Portion	\$ 14,608	\$ 13,897
Accounts Payable	27,704	25,955
Accrued Payroll and Related Costs	107,157	92,275
Deferred Rent	8,329	8,329
Total Current Liabilities	<u>157,798</u>	<u>140,456</u>
 <b><u>NON-CURRENT LIABILITIES:</u></b>		
Deferred Forgivable Debt	1,215,000	1,215,000
Long-Term Debt, Net of Current Portion	436,901	451,038
Deferred Rent	24,984	33,314
Total Non-Current Liabilities	<u>1,676,885</u>	<u>1,699,352</u>
 <b><u>TOTAL LIABILITIES</u></b>	 <u>1,834,683</u>	 <u>1,839,808</u>
 <b><u>NET ASSETS:</u></b>		
Unrestricted Net Assets:		
Unrestricted Net Assets	726,391	445,093
Board Designated Independence Fund	99,092	99,092
Board Designated Building Reserve	217,766	85,000
Total Unrestricted Net Assets	<u>1,043,249</u>	<u>629,185</u>
Temporarily Restricted Net Assets	216,698	594,125
Total Net Assets	<u>1,259,947</u>	<u>1,223,310</u>
 <b><u>TOTAL LIABILITIES AND NET ASSETS</u></b>	 <b><u>\$ 3,094,630</u></b>	 <b><u>\$ 3,063,118</u></b>

REACH BEYOND DOMESTIC VIOLENCE, INC.

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2018

(With Summarized Comparative Totals for 2017)

	UNRESTRICTED		TEMPORARILY	TOTAL ACTIVITIES		
<u>SUPPORT, REVENUES AND RECLASSIFICATIONS:</u>	UNRESTRICTED	BOARD DESIGNATED	RESTRICTED	UNRESTRICTED	2018	2017
<i>Program Service Revenues:</i>						
Mass. Department of Children and Families	\$ 810,154	\$ -	\$ -	\$ 810,154	\$ 810,154	\$ 760,990
U.S. Department of Justice Elder Grant	134,234	-	-	134,234	134,234	98,603
Mass. Office for Victim Assistance Grant (VOCA)	160,535	-	-	160,535	160,535	137,935
Cities, Towns and Other Program Service Revenue	22,480	-	-	22,480	22,480	22,666
Total Program Service Revenues	1,127,403	-	-	1,127,403	1,127,403	1,020,194
<i>Public Support:</i>						
Private Gifts, Grants and Contributions	800,250	-	184,715	800,250	984,965	1,111,365
Government Grants	31,100	-	-	31,100	31,100	57,000
Proceeds from Special Events	174,006	-	-	174,006	174,006	154,135
Less: Cost of Direct Benefits to Donors	(133,409)	-	-	(133,409)	(133,409)	(97,768)
Donated Goods and Services	202,980	-	-	202,980	202,980	83,789
Total Public Support	1,074,927	-	184,715	1,074,927	1,259,642	1,308,521
<i>Other Revenues:</i>						
Interest Income	668	-	-	668	668	336
Total Other Revenues	668	-	-	668	668	336
<i>Reclassifications of Net Assets:</i>						
Satisfaction of Donor Restrictions	135,024	427,118	(562,142)	562,142	-	-
Release of Board-Designated Funds	110,260	(110,260)	-	-	-	-
Total Reclassifications	245,284	316,858	(562,142)	562,142	-	-
<b><u>TOTAL SUPPORT, REVENUES AND RECLASSIFICATIONS</u></b>	<b>2,448,282</b>	<b>316,858</b>	<b>(377,427)</b>	<b>2,765,140</b>	<b>2,387,713</b>	<b>2,329,051</b>
<b><u>EXPENSES BEFORE DEPRECIATION AND AMORTIZATION:</u></b>						
<i>Program Services:</i>						
Shelter	557,223	-	-	557,223	557,223	618,369
Community Based	904,878	-	-	904,878	904,878	726,424
Education/Prevention	253,520	-	-	253,520	253,520	242,201
Total Program Services	1,715,621	-	-	1,715,621	1,715,621	1,586,994
<i>Supporting Services:</i>						
Administrative	155,510	-	-	155,510	155,510	151,993
Fund Raising	363,848	-	-	363,848	363,848	318,892
<b><u>TOTAL EXPENSES BEFORE DEPRECIATION AND AMORTIZATION</u></b>	<b>2,234,979</b>	<b>-</b>	<b>-</b>	<b>2,234,979</b>	<b>2,234,979</b>	<b>2,057,879</b>
<b><u>CHANGE IN NET ASSETS BEFORE DEPRECIATION AND AMORTIZATION</u></b>	<b>213,303</b>	<b>316,858</b>	<b>(377,427)</b>	<b>530,161</b>	<b>152,734</b>	<b>271,172</b>
Depreciation and Amortization Expense	(116,097)	-	-	(116,097)	(116,097)	(63,957)
<b><u>CHANGE IN NET ASSETS</u></b>	<b>97,206</b>	<b>316,858</b>	<b>(377,427)</b>	<b>414,064</b>	<b>36,637</b>	<b>207,215</b>
<b><u>NET ASSETS - BEGINNING OF YEAR</u></b>	<b>629,185</b>	<b>-</b>	<b>594,125</b>	<b>629,185</b>	<b>1,223,310</b>	<b>1,016,095</b>
<b><u>NET ASSETS - END OF YEAR</u></b>	<b>\$ 726,391</b>	<b>\$ 316,858</b>	<b>\$ 216,698</b>	<b>\$ 1,043,249</b>	<b>\$ 1,259,947</b>	<b>\$ 1,223,310</b>

REACH BEYOND DOMESTIC VIOLENCE, INC.  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2017

<u>SUPPORT, REVENUES AND RECLASSIFICATIONS:</u>	<u>UNRESTRICTED</u>	<u>TEMPORARILY RESTRICTED</u>	<u>TOTAL ACTIVITIES</u>
<i>Program Service Revenues:</i>			
Mass. Department of Children and Families	\$ 760,990	\$ -	\$ 760,990
U.S. Department of Justice Elder Grant	98,603	-	98,603
Mass. Office for Victim Assistance Grant (VOCA)	137,935	-	137,935
Cities, Towns and Other Program Service Revenue	22,666	-	22,666
Total Program Service Revenues	<u>1,020,194</u>	<u>-</u>	<u>1,020,194</u>
<i>Public Support:</i>			
Private Gifts, Grants and Contributions	602,546	508,819	1,111,365
Government Grants	57,000	-	57,000
Proceeds from Special Events	154,135	-	154,135
Less: Cost of Direct Benefits to Donors	(97,768)	-	(97,768)
Donated Goods and Services	83,789	-	83,789
Total Public Support	<u>799,702</u>	<u>508,819</u>	<u>1,308,521</u>
<i>Other Revenues:</i>			
Interest Income	336	-	336
Total Other Revenues	<u>336</u>	<u>-</u>	<u>336</u>
<i>Reclassifications of Net Assets:</i>			
Satisfaction of Donor Restrictions	273,463	(273,463)	-
<b><u>TOTAL SUPPORT, REVENUES AND RECLASSIFICATIONS</u></b>	<b><u>2,093,695</u></b>	<b><u>235,356</u></b>	<b><u>2,329,051</u></b>
<b><u>EXPENSES BEFORE DEPRECIATION AND AMORTIZATION:</u></b>			
<i>Program Services:</i>			
Shelter	618,369	-	618,369
Community Based	726,424	-	726,424
Education/Prevention	242,201	-	242,201
Total Program Services	<u>1,586,994</u>	<u>-</u>	<u>1,586,994</u>
<i>Supporting Services:</i>			
Administrative	151,993	-	151,993
Fund Raising	318,892	-	318,892
<b><u>TOTAL EXPENSES BEFORE DEPRECIATION AND AMORTIZATION</u></b>	<b><u>2,057,879</u></b>	<b><u>-</u></b>	<b><u>2,057,879</u></b>
<b><u>CHANGE IN NET ASSETS BEFORE DEPRECIATION AND AMORTIZATION</u></b>	<b><u>35,816</u></b>	<b><u>235,356</u></b>	<b><u>271,172</u></b>
Depreciation and Amortization Expense	(63,957)	-	(63,957)
<b><u>CHANGE IN NET ASSETS</u></b>	<b><u>(28,141)</u></b>	<b><u>235,356</u></b>	<b><u>207,215</u></b>
<b><u>NET ASSETS - BEGINNING OF YEAR</u></b>	<b><u>657,326</u></b>	<b><u>358,769</u></b>	<b><u>1,016,095</u></b>
<b><u>NET ASSETS - END OF YEAR</u></b>	<b><u>\$ 629,185</u></b>	<b><u>\$ 594,125</u></b>	<b><u>\$ 1,223,310</u></b>



REACH BEYOND DOMESTIC VIOLENCE, INC.

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2018

*(With Summarized Comparative Totals for 2017)*

	<u>SHELTER</u>	<u>COMMUNITY BASED</u>	<u>PREVENTION</u>	<u>TOTAL PROGRAM SERVICES</u>	<u>ADMINI- STRATIVE</u>	<u>FUND RAISING</u>	<u>TOTAL FUNCTIONAL EXPENSES 2018</u>	<u>2017</u>
Salaries and Wages	\$ 342,911	\$ 482,023	\$ 150,307	\$ 975,241	\$ 72,281	\$ 194,703	\$ 1,242,225	\$ 1,251,865
Payroll Taxes	34,905	43,490	14,358	92,753	6,595	18,351	117,699	115,038
Fringe Benefits	13,661	48,941	16,414	79,016	8,972	21,340	109,328	129,449
Staff/Volunteer Recruitment	2,504	560	347	3,411	-	1,710	5,121	3,218
Volunteer Services	31,790	78,495	8,050	118,335	2,460	4,440	125,235	81,571
Occupancy	56,338	123,396	38,295	218,029	13,015	38,281	269,325	157,444
Direct Client Assistance	8,049	27,781	-	35,830	-	-	35,830	42,390
Program Supplies and Activities	10,235	11,249	3,146	24,630	6,642	6,252	37,524	22,837
General Liability Insurance	6,282	5,403	1,677	13,362	559	1,676	15,597	14,629
Audit Fees	-	-	-	-	16,634	-	16,634	19,615
Other Professional Fees	24,459	50,783	9,349	84,591	5,506	35,665	125,762	85,513
Telephone Expense	15,246	6,005	985	22,236	334	999	23,569	21,644
Office Supplies and Expenses	825	856	914	2,595	629	2,424	5,648	13,036
Printing, Copying and Design	322	6,025	1,105	7,452	507	14,248	22,207	19,755
Directors and Officers Liability Insurance	-	-	-	-	2,641	-	2,641	2,581
Meeting and Conferences/Training	925	2,090	3,694	6,709	3,012	3,618	13,339	9,710
Postage and Delivery	168	595	237	1,000	276	8,996	10,272	7,379
Dues, Fees and Subscriptions	2,068	2,248	673	4,989	4,145	1,263	10,397	10,972
Staff Travel	6,535	11,827	3,004	21,366	3,265	716	25,347	30,084
Payroll Processing	-	-	-	-	2,284	-	2,284	3,994
Small Equipment and Maintenance	-	3,111	965	4,076	322	965	5,363	3,504
Credit Card and Bank Fees	-	-	-	-	3,222	7,952	11,174	10,541
Miscellaneous Expenses	-	-	-	-	2,209	249	2,458	1,110
<b>Total Expenses Before Depreciation and Amortization Expense and Direct Event Costs</b>	<b>557,223</b>	<b>904,878</b>	<b>253,520</b>	<b>1,715,621</b>	<b>155,510</b>	<b>363,848</b>	<b>2,234,979</b>	<b>2,057,879</b>
Depreciation and Amortization Expense	58,338	33,500	10,397	102,235	3,465	10,397	116,097	63,957
Cost of Direct Benefits to Donors	-	-	-	-	-	133,409	133,409	97,768
<b>Total Functional Expenses</b>	<b>\$ 615,561</b>	<b>\$ 938,378</b>	<b>\$ 263,917</b>	<b>\$ 1,817,856</b>	<b>\$ 158,975</b>	<b>\$ 507,654</b>	<b>\$ 2,484,485</b>	<b>\$ 2,219,604</b>

REACH BEYOND DOMESTIC VIOLENCE, INC.

STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED JUNE 30, 2017

	<u>SHELTER</u>	<u>COMMUNITY BASED</u>	<u>PREVENTION</u>	<u>TOTAL PROGRAM SERVICES</u>	<u>ADMINI- STRATIVE</u>	<u>FUND RAISING</u>	<u>TOTAL FUNCTIONAL EXPENSES</u>
Salaries and Wages	\$ 386,228	\$ 454,070	\$ 150,289	\$ 990,587	\$ 69,107	\$ 192,171	\$ 1,251,865
Payroll Taxes	36,669	40,702	13,510	90,881	6,382	17,775	115,038
Fringe Benefits	25,428	46,772	21,769	93,969	9,121	26,359	129,449
Staff/Volunteer Recruitment	1,894	296	-	2,190	-	1,028	3,218
Volunteer Services	32,503	26,050	11,280	69,833	8,688	3,050	81,571
Occupancy	56,337	58,643	18,199	133,179	6,066	18,199	157,444
Direct Client Assistance	13,494	28,896	-	42,390	-	-	42,390
Program Supplies and Activities	10,768	6,408	3,499	20,675	1,840	322	22,837
General Liability Insurance	6,783	4,552	1,413	12,748	468	1,413	14,629
Audit Fees	-	-	-	-	19,615	-	19,615
Other Professional Fees	20,483	29,069	9,141	58,693	8,158	18,662	85,513
Telephone Expense	14,666	5,423	666	20,755	222	667	21,644
Office Supplies and Expenses	154	60	664	878	1,066	11,092	13,036
Printing, Copying and Design	83	3,495	2,558	6,136	1,492	12,127	19,755
Directors and Officers Liability Insurance	-	-	-	-	2,581	-	2,581
Meeting and Conferences/Training	980	2,107	3,173	6,260	684	2,766	9,710
Postage and Delivery	168	2,223	730	3,121	263	3,995	7,379
Dues, Fees and Subscriptions	2,154	2,416	638	5,208	4,023	1,741	10,972
Staff Travel	9,577	13,210	4,041	26,828	2,517	739	30,084
Payroll Processing	-	-	-	-	3,994	-	3,994
Small Equipment and Maintenance	-	2,032	631	2,663	210	631	3,504
Credit Card and Bank Fees	-	-	-	-	4,386	6,155	10,541
Miscellaneous Expenses	-	-	-	-	1,110	-	1,110
<b>Total Expenses Before Depreciation and Amortization Expense and Direct Event Costs</b>	<b>618,369</b>	<b>726,424</b>	<b>242,201</b>	<b>1,586,994</b>	<b>151,993</b>	<b>318,892</b>	<b>2,057,879</b>
Depreciation and Amortization Expense	63,957	-	-	63,957	-	-	63,957
Cost of Direct Benefits to Donors	-	-	-	-	-	97,768	97,768
<b>Total Functional Expenses</b>	<b>\$ 682,326</b>	<b>\$ 726,424</b>	<b>\$ 242,201</b>	<b>\$ 1,650,951</b>	<b>\$ 151,993</b>	<b>\$ 416,660</b>	<b>\$ 2,219,604</b>

REACH BEYOND DOMESTIC VIOLENCE, INC.

STATEMENTS OF CASH FLOWS  
FOR THE YEARS ENDED JUNE 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES:</u></b>		
Change in Net Assets	\$ 36,637	\$ 207,215
<i>Adjustments to Reconcile the Above to Net Cash Provided by Operating Activities:</i>		
Depreciation and Amortization Expense	116,097	63,957
Donated Furniture	(59,865)	-
<i>(Increase) Decrease in Current Assets:</i>		
Accounts Receivable, Contracts	(46,913)	67,805
Grants, Contributions and Pledges Receivable	217,331	(182,692)
Prepaid Expenses	(9,586)	(15,031)
<i>Increase (Decrease) in Current Liabilities:</i>		
Accounts Payable	1,749	20,627
Accrued Payroll and Related Costs	14,882	59,445
Deferred Rent	-	8,329
<i>(Increase) Decrease in Other Assets:</i>		
Security Deposit	2,204	(29,151)
<i>Increase (Decrease) in Non-Current Liabilities:</i>		
Deferred Rent	(8,330)	33,314
Net Adjustment	<u>227,569</u>	<u>26,603</u>
<b><u>NET CASH PROVIDED BY OPERATING ACTIVITIES</u></b>	<b><u>264,206</u></b>	<b><u>233,818</u></b>
<b><u>CASH FLOWS FROM INVESTING ACTIVITIES:</u></b>		
Purchases of Property and Equipment	(369,618)	(10,918)
Net Cash Flows From Investing Activities	<u>(369,618)</u>	<u>(10,918)</u>
<b><u>CASH FLOWS FROM FINANCING ACTIVITIES:</u></b>		
Principal Reduction on Long-Term Debt	(13,426)	(11,678)
Net Cash Flows From Financing Activities	<u>(13,426)</u>	<u>(11,678)</u>
<b><u>NET INCREASE (DECREASE) IN CASH</u></b>	<b>(118,838)</b>	<b>211,222</b>
<b><u>CASH BALANCES - BEGINNING OF YEAR</u></b>	<b><u>556,203</u></b>	<b><u>344,981</u></b>
<b><u>CASH BALANCES - END OF YEAR</u></b>	<b><u>\$ 437,365</u></b>	<b><u>\$ 556,203</u></b>
<i>Supplemental Disclosures:</i>		
Interest and Finance Charges Paid	<u>\$ 23,264</u>	<u>\$ 24,794</u>
<i>Noncash Investing and Financing Activities:</i>		
Donated Furniture	<u>\$ 59,865</u>	<u>\$ -</u>
<i>Cash Balances:</i>		
Cash, Unrestricted	\$ 337,365	\$ 456,203
Cash, Restricted	<u>100,000</u>	<u>100,000</u>
	<u>\$ 437,365</u>	<u>\$ 556,203</u>

REACH BEYOND DOMESTIC VIOLENCE, INC.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

NOTE 1      ORGANIZATION

REACH Beyond Domestic Violence, Inc. (“REACH” or the “Organization”) was incorporated in April 1981 under the provisions of Massachusetts General Laws Chapter 180 and qualifies as a tax-exempt nonprofit corporation under Section 501(c)(3) of the Internal Revenue Code. REACH has been classified as an organization which is not a private foundation under Section 509(a); accordingly, contributions made to this Organization qualify for the maximum charitable deduction for federal income tax purposes.

In 2007, the Board of Directors established a limited liability company (“LLC”) on behalf of REACH. The LLC was created to acquire the facility purchased during 2007, and was converted to a nominee trust during 2012. For the years presented, there were no financial transactions between REACH and the nominee trust, and all activities reported in the accompanying financial statements represent the activities of REACH. The former LLC and recently created Trust exist to preserve the confidential nature and location of the shelter.

NOTE 2      PROGRAM SERVICES

REACH Beyond Domestic Violence, Inc. operates as a nonprofit organization committed to creating healthy communities by ending domestic violence. REACH, an acronym that stands for Refuge, Education, Advocacy, and Change, provides direct services to domestic violence survivors and their children through the following intervention, prevention, and advocacy programs. REACH works with government and private agencies on behalf of abuse survivors, educates the community as to the seriousness and extent of domestic violence and works in partnership with others to prevent domestic and dating violence.

**Intervention:**

**Residential Program** - The Residential Program offers residents a safe haven for short-term stays in an eight bedroom home in a confidential location. Guests receive assistance in finding longer-term housing or transitional programs for themselves and their children, and advocacy in the areas of jobs, continuing education, legal issues, transportation, children’s school, day care, and parenting.

The goal of the REACH shelter program is to provide a place in which survivors can feel a level of safety, begin the process of physical and emotional healing, and work towards individual goals. REACH might also arrange for a very short-term “safe home” in a different confidential location to assist REACH Community Program participants seeking safety.

**Hotline Services** - REACH provides a 24-hour, toll-free hotline, operated by staff and volunteers, available to anyone experiencing abuse in a relationship or who knows someone in an abusive relationship. Through the hotline, survivors receive support concerning both physical and emotional abuse, education, advocacy, and resource information. This empowerment is vital to providing an opportunity for survivors of domestic violence to regain control over their lives and the lives of their children.

**Support Group Programs** - The agency offers ongoing support groups in English or Spanish in several communities. The support group program is particularly important in reaching survivors who may have a safe place to stay and who would benefit from the support of peers and advocates. Additionally, the support groups provide educational information about domestic violence to group participants.

REACH BEYOND DOMESTIC VIOLENCE, INC.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

*(Continued)*

NOTE 2 *(Continued)*

**Children's Program** - REACH supports the healing process of children in the shelter and from the community through therapeutic discussions and play with a licensed clinical social worker. The individual counseling and group sessions help children to process what has occurred in their lives and understand that the violence was not their fault. REACH works with each child to explore and voice his or her fears, concerns and feelings of guilt, shame and anger.

**Prevention:**

**Teen Dating Violence Prevention (Peers Against Violence)** - Through individual classroom education, students have the opportunity to explore their experience with dating violence and deepen their understanding of resources available to them as a part of their regularly scheduled classes. The program emphasizes how making healthy choices can make a difference in individual lives and help break the cycle of violence. REACH works with school administration to develop and implement policies to prevent and respond to teen dating violence. Working with school health departments and school nurses, REACH provides training to faculty and staff on the characteristics, effects and prevalence of dating violence.

**Community Education** - REACH Prevention Programs are based on a social justice model in which staff work with community members and community-based organizations to stimulate community awareness and consciousness raising to effect change around domestic violence. While staff offers education and support around community change efforts, community members are agents of change.

REACH seeks to engage community members in efforts to promote awareness of and end domestic violence by working with groups including faith organizations, police departments, hospitals and community health centers, social service agencies, local business, and civic organizations. In 2010, REACH began using an organizing model in Waltham to engage the community in sexual and domestic violence prevention. Today, our Community Engagement Specialist is working in Waltham and surrounding communities to build community capacity for domestic and sexual violence prevention and intervention.

**Advocacy:**

**Community Based Individual Support and Advocacy Project (ISAP)** - Some people are not able to attend existing support groups or prefer individualized counseling. ISAP was developed in 2003 to respond to the unmet needs of these particular survivors.

A REACH advocate provides one-on-one advocacy and ongoing supportive services to survivors who have been contacted through or referred by a local police department, hospital, social service agency, or other organization. The advocacy project involves both short-term and longer-term programming: short-term for survivors who are looking for resource information and initial safety planning, and long-term advocacy to talk with an advocate about the issues of abuse, how to talk with children, etc. Each program is designed to provide support and resources to survivors specific to their situations and needs. REACH now offers much-needed individual advocacy and support in both English and Spanish.

REACH BEYOND DOMESTIC VIOLENCE, INC.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

*(Continued)*

NOTE 2     *(Continued)*

**Legal Advocacy** - REACH offers legal advocacy programs in the Waltham and Woburn District Courts to assist victims with restraining orders, a “lawyer for a day” program to provide victims consultation with an attorney on civil matters, accompaniment to court appointments, and assistance with completing legal paperwork. This advocacy program is an important aid to victims facing a legal system that can be intimidating, especially to someone who may never have participated in the court process before and has no financial resources to hire an attorney. Justice does not solely reside in the hands of the courts. Information and support for survivors are needed before this stage of the process. REACH participates in victim advocacy programs with the Waltham, Brookline, Arlington, Belmont and Burlington Police Departments.

REACH is partnering with Greater Boston Legal Services to offer the “Latinas Know Your Rights” project. This is a 13-week training program for Latina women in the Waltham community. Under the guidance of an experienced domestic violence attorney, a legal advocate for REACH, and several law students, the group learns about the legal process and what resources are available for survivors of domestic violence, particularly those for immigrant women. A Latina survivor helps recruit community members, assists the community advocate and commits to facilitating the next training cycle. At the end of the training series, the group identifies a way that the various systems could be more efficient, more accessible, or more responsive and then organizes locally to advocate for that improvement. Each group that goes through the training is equipped to serve as peer leaders in the community, sharing information and encouraging others to exercise their rights.

NOTE 3     SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The summary of significant accounting policies of REACH Beyond Domestic Violence, Inc. is presented to assist the reader in understanding the Organization’s financial statements. The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates; however, adherence to generally accepted accounting principles, has in management’s opinion, resulted in reliable and consistent financial reporting by the Organization.

**Basis of Accounting:**

REACH's policy is to maintain its books and prepare its financial statements on the accrual basis of accounting in accordance with generally accepted accounting principles. Consequently, revenues and gains are recognized when earned, and expenses and losses are recognized when a liability has been incurred.

REACH BEYOND DOMESTIC VIOLENCE, INC.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

*(Continued)*

NOTE 3     *(Continued)*

**Financial Statement Presentation:**

As required by the *FASB Accounting Standards Codification*<sup>TM</sup>, the Organization reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. These classifications are related to the existence or absence of donor-imposed restrictions as described below.

*Unrestricted Net Assets* - consists of assets, public support and program revenues which are available and used for operations and programs. Unrestricted net assets represents the portion of net assets of the Organization that is neither permanently restricted nor temporarily restricted by donor-imposed stipulations. Contributions are considered available for unrestricted use unless specifically restricted by the donor. In addition, unrestricted net assets of the Organization includes funds which represent unrestricted resources designated by the Board of Directors for specific purposes.

*Temporarily Restricted Net Assets* - includes funds with donor-imposed restrictions which permit the donee organization to expend the assets as specified and is satisfied either by the passage of time or by actions of the Organization. Resources of this nature originate from gifts, grants, bequests, contracts and investment income earned on restricted funds.

*Permanently Restricted Net Assets* - includes resources which have a permanent donor-imposed restriction which stipulates that the assets are to be maintained permanently, but permits the Organization to expend part or all of the income derived from the donated assets. For the years presented, REACH did not have any assets of this nature.

**Accounts Receivable, Contracts:**

*Accounts Receivable, Contracts* represents amounts which are primarily due from municipalities, government agencies, and subcontracted government grants. These amounts are considered fully collectible; accordingly, these financial statements do not contain a provision for uncollectible accounts receivable from contracts. If amounts owed become uncollectible, a provision for uncollectible accounts will be established. REACH reported no losses from bad debts for the years presented.

**Grants, Contributions and Pledges Receivable:**

*Grants, Contributions and Pledges Receivable* represent unconditional promises to give that are recognized at net realizable value when the promise is received. Amounts are classified as current if they are scheduled for payment within one year, and non-current when the expected payment date exceeds one year.

Promises to give with expected payment dates that extend beyond one year are discounted to their present value when considered material. These amounts are considered fully collectible; accordingly, these financial statements do not contain a provision for uncollectible receivables from grants, contributions and pledges. If amounts owed become uncollectible, an allowance for uncollectible grants, contributions and pledges will be established when that determination is made. There were no pledges deemed uncollectible for the years ended June 30, 2018 and 2017.

REACH BEYOND DOMESTIC VIOLENCE, INC.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

(Continued)

NOTE 3 (Continued)

**Property and Equipment:**

Property, equipment, furnishings and improvement purchases in excess of \$1,000 are capitalized at cost, if purchased, or if donated, at fair value at the date of receipt. Expenditures for maintenance, repairs and renewals are charged to expense as incurred, whereas, major betterments are capitalized as additions to property and equipment. Costs for repairs to maintain the building in compliance with local building codes are expensed when incurred. Depreciation of property and equipment is computed using the straight-line method, and is charged to activities over the estimated useful lives of the assets, as expressed in terms of years.

**Deferred Rent:**

During FY 2018, in connection with a new operating lease agreement as discussed in Note 10, the Organization received rent waivers for a three-month period. Rent expense is recorded on a straight-line basis over the term of the lease; accordingly, a deferred rent liability is reported in the accompanying Statements of Financial Position.

**Contributions, Gifts and Grants:**

As required by the *FASB Accounting Standards Codification*<sup>TM</sup>, contributions are required to be recorded as receivables and revenues and the Organization is required to distinguish between contributions received for each net asset category in accordance with donor-imposed restrictions. Contributions may include gifts of cash, collection items, or promises to give.

Contributions, including unconditional promises to give, are recognized as revenues in the period received. Conditional promises to give are not recognized until they become unconditional, that is, at the time when the conditions on which they depend are substantially met. Contributions of assets other than cash are reported at their estimated fair value. Contributions to be received after one year are discounted at an appropriate discount rate commensurate with the risk involved when such amounts are considered material.

Support that is restricted by the donor is reported as an increase in temporarily or permanently restricted net assets depending on the nature of the restriction until the restriction expires, at which time temporarily restricted net assets are reclassified to unrestricted net assets.

**Revenue Recognition:**

REACH Beyond Domestic Violence, Inc. is the recipient of several federal, state and local government funded program service contracts. These awards are administered either on a cost reimbursement basis or on a unit rate basis; accordingly, the funding sources are billed as services are provided, and unrestricted program service revenues along with the related receivables are recorded in the period during which the costs were incurred and services were delivered. These service contracts are subject to an annual renewal process and future funding is not guaranteed. The primary contracts for the years presented are described in Note 7.



REACH BEYOND DOMESTIC VIOLENCE, INC.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

*(Continued)*

NOTE 3     *(Continued)*

**Donated Goods and Services:**

REACH relies heavily upon volunteer involvement in direct service, outreach and administrative capacities. REACH also relies upon donations from the general public of expendable goods, such as food, clothing and household supplies. REACH maintains a policy whereby the value of the donated goods and services which require a specialized skill and/or which would have otherwise been purchased by the Organization are recognized as revenue and expense in the financial statements.

**Functional Expenses:**

As required by the *FASB Accounting Standards Codification*<sup>TM</sup>, the Organization allocates its expenses on a functional basis among its various programs and support services. Expenses that can be identified with a specific program and support service are allocated directly according to their natural expense classification.

Other expenses that are common to several functions are allocated by the Organization's cost allocation plan. Supporting services are those related to operating and managing the Organization and its programs on a day-to-day basis. Supporting services have been sub-classified as follows:

*Administrative* - includes all activities related to REACH's internal management and accounting for program services.

*Fund Raising* - includes all activities related to maintaining contributor information, writing grant proposals, direct mail solicitation, distribution of materials and other similar projects related to the procurement of funds for REACH's programs.

**Recent Accounting Guidance:**

In August 2016, the FASB issued ASC Update No. 2016-14, (Topic 958) *Presentation of Financial Statements of Not-for-Profit Entities*, with the goal of improving not-for-profit financial statements to provide more useful information to donors, grantors, creditors, and other financial statement users. The new guidance simplifies and improves how not-for-profit entities classify net assets as well as the information presented in financial statements and notes about the function and nature of expenses, liquidity, financial performance, and cash flows. This guidance will be effective for this Organization beginning on July 1, 2018 and is not expected to have a material effect on the Organization's financial position or change in net assets.

In May 2014, the FASB issued ASC Update No. 2014-09, (Topic 606) *Revenue from Contracts with Customers*. This ASU is a comprehensive new revenue recognition model that requires an organization to recognize revenue to depict the transfer of goods or services to a customer at an amount that reflects the consideration it expects to receive in exchange for those goods or services. This updated guidance impacts not-for-profit entities that have revenue transactions other than contributions. In August 2015, the FASB issued ASC Update No. 2015-14, (Topic 606) *Revenue from Contracts with Customers*, which deferred the effective date of ASC Update No. 2014-09 by one year. This guidance will be effective for this Organization beginning on July 1, 2019 and is not expected to have a material effect on the Organization's financial position or change in net assets.

REACH BEYOND DOMESTIC VIOLENCE, INC.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

(Continued)

NOTE 4     PROPERTY AND EQUIPMENT

The following is a summary of the Organization's property and equipment as of June 30, 2018 and 2017:

<u>Description</u>	<u>Est. Life</u>	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value 2018</u>
<i>Shelter:</i>				
Land	-	\$ 215,450	\$ -	\$ 215,450
Buildings and Renovations	40	2,172,112	427,203	1,744,909
Furnishings and Fixtures	5	52,785	50,093	2,692
<i>General:</i>				
Office Equipment and Furniture	5 - 10	137,356	38,112	99,244
Leasehold Improvements	*	<u>297,127</u>	<u>39,603</u>	<u>257,524</u>
Total		<u>\$2,874,830</u>	<u>\$555,011</u>	<u>\$2,319,819</u>

<u>Description</u>	<u>Est. Life</u>	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value 2017</u>
<i>Shelter:</i>				
Land	-	\$ 215,450	\$ -	\$ 215,450
Buildings and Renovations	40	2,172,112	390,781	1,781,331
Furnishings and Fixtures	5	52,785	48,133	4,652
<i>General:</i>				
Office Equipment and Furniture	5-10	19,956	19,956	-
Leasehold Improvements	*	<u>5,000</u>	<u>-</u>	<u>5,000</u>
Total		<u>\$2,465,303</u>	<u>\$458,870</u>	<u>\$2,006,433</u>

\* Life of Lease

As discussed in Note 10, during FY 2018, the Organization relocated its outreach and administrative office and significant capital investments were made in office equipment and leasehold improvements. Additionally, as part of this relocation, the Organization received a donation of office furniture valued at \$59,865 (See Note 9). During FY 2018, the Organization disposed of fully depreciated fixed assets with an original cost of \$19,956. The disposal had no impact on the change in net assets for the year ended June 30, 2018.

REACH BEYOND DOMESTIC VIOLENCE, INC.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

*(Continued)*

NOTE 5      DEBT

**Rockland Trust Company:**

On October 2, 2007, in connection with the purchase of a new shelter facility, the Organization secured a mortgage in the amount of \$556,000 from Rockland Trust Company (the “Bank”). On February 28, 2011, REACH signed a loan modification agreement with Rockland Trust Company. This agreement, while keeping the term at 30 years, changed the interest rate to an adjustable interest rate with an initial rate of 5% per annum (5% as of June 30, 2018 and 2017). The adjusted rate may be increased or decreased annually up to the original fixed rate of 7%. As of June 30, 2018 and 2017, the outstanding balance was \$451,509 and \$464,935, respectively.

The note is secured by the property, a first priority security interest in all fixed assets associated with the real estate, and an assignment of capital campaign pledges. The note requires the Organization to maintain a balance on deposit with the Bank as further security on the loan, of \$100,000 as of June 30, 2018 and 2017, and is reported as *Restricted Cash* in the accompanying Statements of Financial Position.

As of June 30, 2018, the current principal portion of the mortgage note was \$14,608 and the principal maturities for the following five-year period are as follows:

<u>Year Ending</u>	<u>Amount</u>
June 30, 2020	\$ 15,355
June 30, 2021	16,141
June 30, 2022	16,967
June 30, 2023	17,835
June 30, 2024	18,747
Thereafter	<u>351,856</u>
Total	<u>\$436,901</u>

**Department of Housing and Community Development (“DHCD”):**

*Housing Innovations Fund (“HIF”)* - On June 30, 2009, REACH received a permanent mortgage in the amount of \$800,000 under the Housing Innovations Fund program, as funded by the Massachusetts Department of Housing and Community Development and administered by the Community Economic Development Assistance Corporation (“CEDAC”). The terms of the note stipulate a 30-year term with a maturity date of June 30, 2039. CEDAC has the option to extend the note for additional 10-year terms, provided that the project remains in compliance with the affordable housing regulations. The note is non-interest bearing and does not require periodic payments. However, within 45 days after the end of each fiscal year, REACH shall pay CEDAC the amount by which Gross Cash Receipts, for the fiscal year, exceed 105% of the Gross Cash Expenditures, as defined in the debt instrument. The property is not used for revenue generating activities and program participants do not pay rent; therefore, there is no excess cash flow and none is expected in the future. As of June 30, 2018 and 2017, the outstanding balance amounted to \$800,000.

REACH BEYOND DOMESTIC VIOLENCE, INC.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

(Continued)

NOTE 5 (Continued)

*Housing Stabilization Fund ("HSF")* - On June 30, 2009, REACH received a permanent mortgage in the amount of \$400,000 under the Housing Stabilization Fund, as funded by the DHCD and administered by CEDAC. The terms of the note stipulate a 50-year term with a maturity date of June 30, 2059. CEDAC has the option to extend the note for additional 10-year terms, provided that the project remains in compliance with the affordable housing regulations. The loan is non-interest bearing and is due at the maturity date in one lump sum.

The above funding requires that the facility will consist of eight units of affordable family housing for victims of domestic violence. The eight affordable family units will be subject to HIF affordable housing regulations. Of these eight units, six units will be reserved for residents with incomes equal to or less than 30% of area median income and two units will be reserved for residents with incomes equal to or less than 50% of area median income. The notes payable to DHCD are secured by a shared second priority security interest in the underlying real estate.

Each of the real estate financing obligations imposes a restriction on the use of the facilities. The primary purpose of these restrictions are to assure the lenders and funders that the premises will be retained as affordable housing for the long-term occupancy and use by low and very low-income families. Noncompliance with the affordable housing provisions of the various debt instruments may result in default.

**City of Waltham:**

The City of Waltham, through its Department of Planning and Development, loaned \$15,000 for de-leading the facility. The note, dated July 21, 2009, is secured by a third priority interest in the underlying real estate. This is an interest-free loan with no required payments. The note would become payable in full upon the sale or refinancing of the property. The note imposes a deed restriction pursuant to affordable housing regulations.

The mortgages held by DHCD and the City of Waltham have been reported as *Deferred Forgivable Debt* in the accompanying Statements of Financial Position. These obligations have deferred payment of interest and principal unless and until certain trigger events occur. The underlying properties are subject to heavy regulation, deed restrictions and the debts are not transferrable on an open market. Management has concluded that the carrying value reflects the fair value of the debt instruments and, therefore, the Organization has not discounted the notes to reflect imputed interest.

NOTE 6 DESIGNATIONS AND RESTRICTIONS OF NET ASSETS

**Board Designated:**

As of June 30, 2018 and 2017, board designated net assets reflects unrestricted resources designated by the Board of Directors for the following purposes:

<u>Nature and Type of Designation</u>	<u>2018</u>	<u>2017</u>
Board Designated Independence Fund	\$ 99,092	\$ 99,092
Board Designated Building Reserve	<u>217,766</u>	<u>85,000</u>
Total	<u>\$316,858</u>	<u>\$184,092</u>

REACH BEYOND DOMESTIC VIOLENCE, INC.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

(Continued)

NOTE 6 (Continued)

**Temporarily Restricted:**

As of June 30, 2018 and 2017, temporarily restricted net assets reflects donations restricted for the following donor-specified purposes:

<u>Nature and Type of Restriction</u>	<u>2018</u>	<u>2017</u>
Shelter and Safe Home	\$132,500	\$151,350
Child and Adolescent Therapy	7,500	3,550
Community Based	24,011	13,597
Education and Prevention	4,200	3,982
Office Relocation and Occupancy	<u>48,487</u>	<u>421,646</u>
Total	<u>\$216,698</u>	<u>\$594,125</u>

For the years presented, net assets were released from restriction for the following programs and purposes:

<u>Nature and Type of Restriction</u>	<u>2018</u>	<u>2017</u>
Shelter and Safe Home	\$ 69,375	\$125,364
Child and Adolescent Therapy	3,550	26,353
Community Based	34,978	22,943
Education and Prevention	19,651	64,653
Office Relocation and Occupancy	427,118	34,150
Staff Development	<u>7,470</u>	<u>-</u>
Total	<u>\$562,142</u>	<u>\$273,463</u>

NOTE 7 GOVERNMENT FUNDED SERVICE CONTRACTS

**Commonwealth of Massachusetts - Department of Children and Families (“DCF”) and Department of Public Health (“DPH”):**

During each of the years presented, REACH has contracted with the DCF in several purchase-of-service arrangements under domestic violence programs for Community Based Services, Emergency Shelter and Housing Stabilization programs. Effective October 1, 2016, the administration and funding of these contracts was transferred to DPH; however, the contract terms, scope of service, conditions and budgets remained intact. REACH continues to collaborate with the Domestic Violence Unit within DCF; however, the programmatic, funding and contract oversight resides with DPH. During the years ended June 30, 2018 and 2017, revenues from all DCF/DPH contracts amounted to \$810,154 and \$760,990, respectively, which represents approximately 34% and 33% of total support and revenues for those years. As of June 30, 2018 and 2017, the Organization was owed \$66,140 and \$57,359, respectively, on its DCF/DPH contracts, which is included in *Accounts Receivable, Contracts* in the Statements of Financial Position. These amounts represent approximately 45% and 55% of *Accounts Receivable, Contracts* as of June 30, 2018 and 2017, respectively.

REACH BEYOND DOMESTIC VIOLENCE, INC.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

(Continued)

NOTE 7 (Continued)

**U.S. Department of Justice (“DOJ”):**

During each of the years presented, REACH has contracted with the U.S. Department of Justice Office on Violence Against Women to increase training related to violence against older victims (the “Elder Grant”). The total award under the grant agreement is \$375,431 for the period October 1, 2014 through September 30, 2018 and is administered on a cost-reimbursement basis. Total revenue attributable to this grant for the years ended June 30, 2018 and 2017 was \$134,234 and \$98,603, respectively. Amounts owed to the Organization as of June 30, 2018 and 2017 amounted to \$42,306 and \$17,959, which represents 28% and 17% of *Accounts Receivable, Contracts*, respectively.

**Massachusetts Office for Victim Assistance (“VOCA”):**

During the year ended June 30, 2016, REACH was awarded a grant from the Massachusetts Office for Victim Assistance. The total award under the grant agreement was \$160,535 and \$137,935 for FY 2018 and FY 2017, respectively. The grant is administered on a cost-reimbursement basis and renews annually. The VOCA grant funded personnel costs and other direct program costs under the essential services for domestic violence program. Amounts owed to the Organization as of June 30, 2018 and 2017 amounted to \$41,547 and \$29,263, which represents 27% and 28% of *Accounts Receivable Contracts*, respectively.

**Cities and Towns:**

In addition to the above contracts, REACH receives annual funding from the Cities of Waltham and Newton in the form of Emergency Shelter Grants and Community Development Block Grants, which are funded by the United States Department of Housing and Urban Development.

NOTE 8 FUND RAISING ACTIVITIES

REACH hosts an annual artist and celebrity plate auction, *Reach for the Stars*, which is a major fund raising event and is summarized below. Sponsorships and general donations from this event was reflected as *Private Gifts, Grants and Contributions* in the accompanying Statement of Activities in the year of sponsorship commitment (\$300,090 and \$294,562 in FY 2018 and FY 2017, respectively), while gross proceeds shown below consist of ticket sales and auction revenue.

*“Reach for the Stars”*

	<u>2018</u>	<u>2017</u>
Gross Proceeds	\$ 174,006	\$154,135
Direct Costs *	<u>(133,409)</u>	<u>(97,768)</u>
Net Event Revenue	<u>\$ 40,597</u>	<u>\$ 56,367</u>

\* Includes donated goods and services (See Note 9)

REACH BEYOND DOMESTIC VIOLENCE, INC.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

*(Continued)*

NOTE 9    DONATED GOODS AND SERVICES

A summary of donated goods and services for the years presented is summarized below:

<u>Description</u>	<u>2018</u>	<u>2017</u>
Volunteer Services	\$125,235	\$74,911
Donated Furniture	59,865	-
Meeting, Conference and Training Facility	2,582	2,218
<i>Reach for the Stars</i> Event Donations	15,298	-
Legal Services	-	<u>6,660</u>
Total	<u>\$202,980</u>	<u>\$83,789</u>

NOTE 10    OCCUPANCY - SHELTER AND OUTREACH OFFICE

Occupancy includes the costs of owning and operating a residential facility used to provide shelter to victims of domestic violence and the costs associated with space that is leased for its outreach office in Waltham, Massachusetts. Through October 2017, the outreach office was occupied under a lease a tenancy-at-will basis. Rent for the outreach office was \$4,200 per month for the years presented and the lease was terminated on October 31, 2017.

On April 1, 2017, the Organization formalized and signed a new lease arrangement. The facility is located in Waltham, MA and includes approximately 11,000 square feet which is used for the Organization's headquarters. The term of the lease is for five years commencing on April 1, 2017. The first payment was due on July 1, 2017, three months following the commencement date and operations were relocated in October 2017 upon the substantial completion of the build-out of the space. Monthly payments for the entire lease term are \$14,575. Actual rent expense is recognized on a straight-line basis in conjunction with deferred rent, which amounted to \$33,314 and \$41,653 for the years ended June 30, 2018 and 2017, respectively. A security deposit of \$29,150 was paid at the inception of the lease and is included in *Security Deposit* in the accompanying Statements of Financial Position.

The following is a schedule of future rental payments due under the lease, while the rent expense will be recognized in conjunction with the deferred rent discussed in Note 3.

<u>Year Ending</u>	<u>Amount</u>
June 30, 2019	\$174,900
June 30, 2020	174,900
June 30, 2021	174,900
June 30, 2022	<u>174,900</u>
Total	<u>\$699,600</u>

The costs associated with these facilities are included in the Organization's occupancy costs and, as required by the *FASB Accounting Standards Codification*<sup>TM</sup>, is allocated on a functional basis to the various programs and supporting services according to percentages derived from the usage of the space as expressed in terms of square feet (shelter) and time usage (outreach office).

REACH BEYOND DOMESTIC VIOLENCE, INC.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

(Continued)

NOTE 10 (Continued)

The *Occupancy* category includes the following costs:

	<u>2018</u>	<u>2017</u>
<i>Shelter:</i>		
Mortgage Interest	\$23,264	\$ 23,900
Utilities	24,830	23,637
Repairs and Maintenance	<u>8,244</u>	<u>8,800</u>
Total Shelter	<u>\$56,338</u>	<u>\$ 56,337</u>
<i>Outreach Office:</i>		
Rent	\$183,371	\$ 92,043
Utilities	24,794	8,989
Repairs and Maintenance	<u>4,822</u>	<u>75</u>
Total Outreach Office	<u>\$212,987</u>	<u>\$101,107</u>
Total Occupancy Expense	<u>\$269,325</u>	<u>\$157,444</u>

NOTE 11 EMPLOYEE RETIREMENT PLAN

REACH maintains a Savings Incentive Match Plan (SIMPLE-IRA). Under the plan, any employee who earned \$5,000 or more in the previous year may participate in a tax-deferred salary reduction retirement plan to which they may contribute up to \$12,500 annually during the years presented, excluding “catch-up” provisions, to their retirement account, and the Organization is required to match any contribution up to 1% of each participant’s salary (subject to statutory limitations on eligible earnings). For the years ended June 30, 2018 and 2017, total employer contributions to the plan amounted to \$23,296 and \$14,085, respectively.

NOTE 12 RELATED PARTY TRANSACTIONS

The Board is proactive about fund raising and Board members routinely make contributions in the form of event sponsorships and annual contributions. As of June 30, 2018 and 2017, *Grants, Contributions and Pledges Receivable* in the amount of \$34,500 and \$55,000, respectively, are attributable to Board members.

NOTE 13 CONCENTRATION OF CREDIT RISK

REACH is subject to concentrations in credit risk relating primarily to cash. The Organization's cash is held in major financial institutions. As of June 30, 2018 and 2017, REACH had \$184,722 and \$295,220, respectively, in excess of FDIC limits. However, the Organization has not experienced any losses on such accounts and management considers credit risk on cash to be low.

NOTE 14 SURPLUS REVENUE RETENTION

The Commonwealth of Massachusetts Operational Services Division (“OSD”) regulates some aspects of programs that receive state funding, including components of REACH Beyond Domestic Violence, Inc.’s programs. Under OSD guidance, (808 CMR 1.19(3), *Not-for-Profit Surplus Revenue Retention*), REACH may not retain a surplus in excess of twenty percent of state funding in any given year. Management concludes that REACH is in compliance with OSD requirements.



REACH BEYOND DOMESTIC VIOLENCE, INC.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

*(Continued)*

NOTE 15    SUBSEQUENT EVENTS

Management is required to consider events subsequent to the financial statement date for potential adjustment to or disclosure in the financial statements. Therefore, Management has evaluated subsequent events through October 2, 2018, the date which the financial statements were available for issue, and has noted no events which met the criteria.